

Individual Decision



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The attached report will be taken as an Individual Portfolio Member Decision on:

Thursday 17 May 2018

Ref:	Title	Portfolio Member	Page No.
ID3560	Enborne Parish Plan	Councillor Marcus Franks	3 - 30



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Individual Executive Member Decision

Enborne Parish Plan

Committee considering report:	Individual Executive Member Decision
Date ID to be signed:	17 May 2018
Portfolio Member:	Councillor Marcus Franks
Forward Plan Ref:	ID3560

1. Purpose of the Report

- 1.1 To seek adoption of the Enborne Parish Plan Refresh by Individual Decision.

2. Recommendation

- 2.1 For West Berkshire Council to formally adopt the Enborne Parish Plan.

3. Implications

- 3.1 **Financial:** There are no specific financial implications arising from this report at this stage. Any of the actions in the Parish Plan that have financial implications for the Council will need to be addressed when those actions are moved forward. If actions require additional resources these will be brought to Members for consideration.
- 3.2 **Policy:** Parish Plans are an integral part of the Council Strategy aim to support communities to better help themselves.
- 3.3 **Personnel:** There are no personnel implications at this stage
- 3.4 **Legal:** There are no direct legal implications at this stage
- 3.5 **Risk Management:** Future support for the Action Plan items may be limited by Council finances and alternative priorities.
- 3.6 **Property:** No specific property implications. Any property related matters within the Action Plan will be addressed by the relevant Service, as and when the action is moved forward by the community in conjunction with the Council.

4. Consultation Responses

- 4.1 Officer views from across the relevant service areas were sought on the draft plan and have been reflected in the final version of the Plan now seen.
- 4.2 All Council Members and Heads of Service have been forwarded a copy of the Parish Plan. A comment from each of the Ward Members will be sought before the Individual Decision Notice is signed.

5. Introduction/Background

- 5.1 Parish Plans are key documents that set out a vision for how a community wishes to develop in the future. They contain an Action Plan that will help to realise that vision.
- 5.2 The endorsement of a Parish Plan means that the Council commits to working positively with the community to realise the vision set out in the plan. This means that the Council will give approval or sanction, where it can, actions that have the support of the community and have been included in the Parish Plan Action Plan.

6. Supporting Information

- 6.1 Parish Plans are developed through a wide ranging consultation process with the local community. This helps ensure that the resulting plan reflects the needs and aspirations of local people. The Plans are therefore an important source of intelligence about the views and concerns of the community as well as highlighting specific actions that communities wish to see taken in their areas.
- 6.2 The attached Enborne Parish Plan sets out the Parish aspirations and Action Plan for this community.

7. Conclusion

- 7.1 It is RECOMMENDED that the Plan be formally adopted by the Council.

Background Papers:

Appendix A – Enborne Parish Plan

Subject to Call-In:

Yes: No:

Wards affected:

Enborne

Strategic Aims and Priorities Supported:

The proposals will help achieve the following Council Strategy aim:

HQL – Maintain a high quality of life within our communities

The proposals contained in this report will help to achieve the following Council Strategy priority:

HQL1 – Support communities to do more to help themselves

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8. Appendices

8.1 Appendix A – Enborne Parish Plan

8.2 Appendix B – Equalities Impact Assessment

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Enborne Parish Council

<http://www.parish-council.com/enborne/>

ENBORNE PARISH COUNCIL PLAN 2018

COUNCIL APPROVED 19 March 2018 and SUBMISSION TO WEST BERKSHIRE FOR "AGREED" ENDORSEMENT



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PUBLISHED BY ENBORNE PARISH COUNCIL - 18 April 2018

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Introduction to the Plan:

Thanks to all our residents for the Enborne Parish Plan and Community Survey responses in 2017 in support of the formulation of a Parish Plan.

Parish planning is a positive and successful way for residents to share their views with the Parish Council and establish and develop local priorities for the future of our Parish. This can then create improved Parish services as well as enhancing understanding from wider local authorities and service providers to our community. We hope that in turn this can also improve quality of life for all in our Parish.

Our Parish is geographically hugely rural and historic. Many of our community also live close to Newbury in semi-urban areas. We are, in Parish terms, and in this Plan, seeking to respect this resident variation across our area. We will be looking after rural, historic and related issues while also taking fully on board the semi urban areas close to Newbury.

Plan adoption by Enborne Parish Council (EPC), based on the survey, will also help us influence the wider local authorities (West Berkshire Council & Newbury Town Council) and other partners (including Thames Valley Police) by representing residents' concerns and priorities in our Parish area. It will also inform the priorities of Enborne Parish Council, as we seek to take action on community concerns and needs, while also reflecting our Parish funding which is small. The Plan also includes Councillor input of course.



This Plan seeks to represent our community shared vision and seeks to set short and longer -term objectives that will be positive for all.

Introduction to the Parish and Plan responses etc:

A map of the Parish is at Appendix A of this Plan.

While Enborne Parish Councillors have been working for some time on a number of the issues presented by residents, it is heartening to see that their concerns are in a large part reflected in the responses of residents to the community survey, which informs this Plan. In so far as it is practical to do so, notwithstanding Councillor capacity and our limited financial resources, this Plan seeks to take appropriate steps in line with the concerns and priorities raised.

Our 2017 survey with residents achieved a 43% response rate which is regarded as a good level in general and wider Parish terms.

Enborne geographically is primarily very rural, has no actual village and is an area of very dispersed hamlets. But many residents and homes are on the boundary with Newbury. Enborne sits to the south west of Newbury and our Council boundary immediately meets Newbury Town Council's boundaries. Enborne actually existed before Newbury and was mentioned in the Domesday Book in 1086. In 1998 Enborne was separated, and split in two, when the Newbury A34 bypass cut our Parish into two. We have no direct access to the A34 from our Parish.

We have no shops, just two Inns, one Church of England Primary School and no social support facilities within the Parish apart from the Church at Enborne. To the South East (Enborne Row / Wash Water) our resident homes are close to Wash Common and are semi-urban in position and style. For the rest of our Parish we have farms, large rural estates (Hamstead Park and Sutton's), private and social housing, and just one major apartment area on Enborne Street (Enborne Lodge) to the East of the A34 which has some 23 homes. Our Inns are at the west and east sides of our Parish: Craven Arms to the North West and The Bowlers Arms to the east (on Enborne Street) - part of Falkland Cricket Club.



Enborne was also an English Civil War site in 1643 so much of our area to the east of the A34 is registered within the Register of Historic Battlefields by English Heritage for its special historic interest. This has our full support and we support local history events on this as well.



Along with Hamstead Marshall Estate, and Hamstead Marshall Parish Council, our mutual areas also hosted American Service units for World War 2 re-invasion in the 1944 “D-Day”. So we respect and record this significant history in our area. Memorials are in place on the parish boundaries.

From Domesday our whole area was a “Craven Estate”; this was a major part of history in England and in heritage terms is still a major influence on protection of our area; and the adjacent parish of Hamstead Marshall. With our neighbouring parishes, and current estate owners, we are committed to respecting this long-term historic status in Enborne in town planning and related aspects.

As a very small parish we have limited legal and empowerment capacity and no full time staff. We employ a part time Clerk (c 1 day a week) and our Councillors support the rest of Council activity on a volunteer basis.

As such a very small parish council, with a budget of less than £ 25k per annum, our legal powers are limited and we are further limited by Councillor volunteer capacity and our budget level which seeks to respect residents costs.

Enborne Parish Council actually collapsed in 2012 and our current Councillors retrieved the Parish from West Berkshire Council’s own “rescue” control in 2014. We still seek additional Councillors as we are below the recommended number.

In adopting our Parish Plan we have clearly and positively sought to reflect the fact that many of our residents live on the immediate boundary with Newbury Town Council (NTC). More broadly, and across our wider community, we are all connected to Newbury socially through our public services and our sense of community, shopping, doctors and travel and many other aspects.

We have hence positively and directly engaged with NTC on their own Plan which is being developed in parallel timing with us. We are positive and supportive that NTC are adopting a Plan that looks at settlements that include part of our Parish. Some 144 (52%) of Enborne homes are close to the NTC boundary and, with our support, are included in the NTC settlement plan concerns (this includes for Enborne Parish: Enborne Lodge Lane, Enborne Row / Wash Water, Enborne Street, Fifth Road, Knoll Gardens, Spring Gardens, The Grange and Grange Gardens).

This Parish Plan has also sought to adopt West Berks Council advice and we will seek their endorsement.

Our objective in this Plan is to create a plan of action based on majority responses; simple service enhancement and practical things we can fund, at affordable levels, and achieve in service terms. This also includes co-operation and engagement with Newbury Town Council. Our approach will have to respect both rural residents and Newbury semi urban residents.

The Plan survey analysis is a separate document and is also available on our web site at <http://www.parish-council.com/enborne/>. A summary of the survey can be seen at Appendix C of this Plan.

GEOGRAPHY, HISTORY AND POPULATION:

Our Parish comprises some 8.85 square km/ 3.42 square miles and a map is available at Appendix A. Recent government surveys suggest we have a total population of 735 - including children.

Our home population details are:

- *West of A34 – 94 homes (34%)*
- *East of A34 – 183 homes (66%) – of which around an eighth are apartment residents at Enborne Lodge.*

In responses to the Parish Plan Survey and Community Questionnaire total populations are clearly showing understandable lower population to the west of the A34:

<i>Category</i>	<i>West of A34</i>	<i>East of A34</i>	<i>Total</i>
0 to 4	4	10	14
5 to 17	11	54	65
18 to 29	3	39	42
30 to 64	24	126	147
65+	8	23	31
Totals	50	252	299

The survey produced responses from a total of 113 homes.

Our Councillors, who collected the responses, report that many homes occupied by tenants (rather than owners) declined to respond which was naturally disappointing. To the West 13% of homes are tenanted, vacant or holiday lets/homes. To the East the tenanted homes are c 16 social and a further 8 private rented but are longer term occupied and the declined response rate from tenants was smaller.



PARISH FACILITIES ETC:

Enborne Parish Council (EPC) owns no land or property assets. Our Parish Council engages well with the Church of England who provides our meeting facilities at The Barn at Enborne Church (St Michaels and All Angels). The Enborne Church was built in the 12th Century. The Parish Council is also a separate Corporate Trustee of a Poor’s Field Charity but that is a separate matter in Parish Council terms. The charity owns a circa 20 acre field in Wash Water / Enborne Row.

PARISH COUNCIL TOWN PLANNING PRIORITIES and AFFORDABLE HOUSING:

As planning laws become more relaxed, and the resources of our WBC council are cut, the role of the Parish Council in local planning matters is expanding.

Parish Councils are a formal consultee on town planning applications to West Berks Council and EPC Councillors see this as a key activity. EPC has restated and agreed this consultee role and approach with WBC in 2017. WBC, however, plan to scale back resident consultation in 2018; as part of their need to cut their budget they will no longer consult / communicate directly with neighbouring properties when a planning application is received. Our Plan hence includes greater resident sharing and we may well adopt “Twitter” and web site communication to residents on town planning applications. WBC will continue to post bright orange planning notices on sites.

The survey also supported development of affordable housing. The Parish is seeking to engage with WBC and NTC to shift some affordable housing allocation from broader town planning consents (outside Enborne) in their areas, into Enborne areas as part of this plan. We will also consider other options (Rural Exception Sites and Local Housing Needs Assessments). Moving modest affordable housing ownership to the Parish will provide some support to our younger generations. We also support a modest number of additional homes in our rural areas and will seek WBC updating their approach in planning terms for such additional homes in our rural areas. We will also seek to positively engage with WBC on their Local Plan Review.

PARISH PLAN HEADLINES AND ADOPTION:

The resident analysis from our 2017 Community Survey is also separately held on our web site.

As stated previously our adoption of a Parish Plan needs to reflect the very limited powers for Parish Councils, our finance capability and our resource capacity.

The next section of this assessment seeks to balance the resident survey response, prioritises high level concerns and clearly states what can be achieved and actioned. We also seek to action some simple lower-level concerns from the survey in line with Councillor concerns e.g. we are committed to helping residents with social concerns.

Our primary Parish Plan priorities will be based on resident survey concern above / circa 50%, key Councillor concerns and affordability (which in service terms can be quite positive).

As we have sought to say and share already, the spread of our population east and west of the A34 is also seen as important to reflect in this Plan and the assessment of priorities. The quasi-urban areas to the southeast of the Parish will also be addressed to reflect local priorities within our Parish.

OUR ACTION PLAN:

This part of the Plan reflects Council consideration of the survey and sets out our key Plan objectives:

Section A: which is based on the c 50% survey response issues creates the following priorities:

Road Safety:	(Plan survey questions 4,5,6 and 7)
The primary key survey concerns are about “excessive road speed” with a 66% level of concern. To the west of the A34 the concerns were 85% and to the east 62%. The desire for more Vehicle Activated Signs (VAS) is equal and c50% for both west and east areas. The desire for specific speed limits is highest in the west (65%); to the east only 34% expressed concern.	This is an existing priority for EPC as we have, through the Parish precept, funded the installation of Vehicle Activated Signs (VAS) on Enborne Row in 2016/17 and have already started the process to get a 40mph speed limit in Enborne Village (Enborne Road west of the A34), which has support in principle from WBC.
Actions:	
<ul style="list-style-type: none">• Our plan is to continue to progress the Enborne Road speed limit reduction to 40mph, which will be implemented in 2019, if approved, following a lengthy statutory consultation process.• We will continue to consider and fund additional VAS provision as speed limits are applied. Regrettably, VAS cannot be provided in lanes that have open speed limits though (i.e. 60mph on unlimited lanes).• We will progress, over the next 5 years, lower speed limits to the west area of EPC.	
Additional “Pavement” Provision	(Plan survey question 8)
A significant 58% in the east seek more pavements, with only 20% of western residents identifying this as an issue.	EPC is aware that in the east (and mainly the south east) many residents who bought new homes built in the last c20 years expected pavements but these were not provided. Putting pavements in our narrow “country lanes”, with narrow verges, would be expensive and probably need even more spend to deal with road drainage and infrastructure access. This is hence not directly within EPC’s funding options. Putting extensive pavements in low residency rural lanes with narrow verges is also clearly physically impractical so will not be planned for actions.
Actions:	
<ul style="list-style-type: none">• EPC will continue to ensure town planning variations on pavement provision are not permitted.• We will also seek / undertake funding bids to WBC to increase pavement in the southeast quasi-urban areas.	

Police Support / Coverage:	(Plan survey questions 9b, 10, 11 and 12)
<p>Only 20% of residents feel there is sufficient police coverage (15% to the west and 22% to the east). Combining the “no” response with “no opinion” gives a disappointing 80% (85% to the west and 78% to the east) of residents.</p>	<p>EPC has already had serious concerns on police coverage in geographical terms. Thames Valley Police (TVP) based on Hungerford covers the Enborne Parish area. EPC had already identified this concern, as we are really part of Newbury. We may not live in Newbury but, for reasons of geography. all of us have social, public service connections and wider things based on Newbury – not Hungerford. For that reason EPC has engaged with the South West Newbury Policing Community Forum (CF) - previously known as a Neighbourhood Action Group - for the last 5 years. There is no CF available to us based on the TVP Hungerford / Kintbury policing coverage.</p> <p>EPC has already sent TVP and the Police and Crime Commissioner (PCC), in February 2018, a formal statement seeking a shift of policing coverage for Enborne to Newbury. We already know that most emergency police responses come to our residents from Newbury anyway in practice. This is a key issue for our Parish Plan as we are seeking a direct CF / NAG engagement - with also providing positive / better support to TVP.</p>
Actions:	
<ul style="list-style-type: none"> • EPC shares resident concerns on police coverage and will continue to seek our Parish coverage being moved to Newbury. The shift from Hungerford will be simple in our view as crime maps show low activity in Enborne Parish. • We will continue to engage with the South West Newbury CF. • At present (April 2018) TVP response has been positive and will be progressed as part of this Plan. 	
Environmental initiatives:	(Plan survey question 13)
<p>The core survey c 50% included:</p> <ul style="list-style-type: none"> • Care and protection of woods / trees • Maintenance / improvement of footpaths (as opposed to pavements) • Care of Kennet and Avon Canal <p>Most of these are balanced east and west but the east did have a much higher level of support (72%) for improvement to footpaths.</p>	<ul style="list-style-type: none"> • EPC is already engaging with WBC / Berkshire Ramblers on non-road public footpaths maintenance / care. We also engage with the major private land owners (Hamstead Park Estate and Sutton’s). • The southeast of EPC concerns on maintenance seems to be also related to road / lane footpaths (i.e. pavements), so that is seen as a separate issue.
Actions:	
<ul style="list-style-type: none"> • We already share resident survey concerns and will continue to work with the responsible agencies and owners in a positive style. • Most reported non-highway footpath improvements are already being positively resolved and will be fully progressed. This will also be extended to include road path maintenance. • The request for better footpath signage will be dealt with via our new web site as this concern is mainly to the east. Where low cost sign improvement is clear we will seek to fund. 	

<i>Is there a Litter Problem?</i>	<i>(Plan survey question 14)</i>
The survey showed the main concern was to the west of the A34 but to the east 56% said “no” or “no opinion”. (Please also see a separate item on fly tipping.)	<ul style="list-style-type: none"> • The main litter concern is in our rural lanes with narrow verges. Most of the litter is from passing cars /lorries whose occupants throw things out of their vehicles (bottles, take away food stuff etc). • This litter concern does not relate to EPC directly owned areas (we own none), other Council areas off road or non-road public areas, but relates to public highways. • EPC have already seen options to borrow litter picking kits from WBC but actually our roads / lanes have virtually no wide verges so getting residents to volunteer to clear is impractical and poses significant Health & Safety concerns. Our EPC assessment is that narrow lane litter clearance requires road safety closures, which is beyond the remit of EPC. WBC direct clearance of litter meets our assessment of need already.
Actions:	
<ul style="list-style-type: none"> • Where our narrow lane verges are wide enough to meet Health and Safety execution we will promote and seek resident volunteers to work with options to borrow litter picking kits from WBC. • We will also consider the service provision via our local Community Rehabilitation Company. 	

<i>Fly tipping problems:</i>	<i>(Plan survey question 16)</i>
The main survey focus is to the west of the A34 (50%).	EPC is aware of this. WBC have a very responsive service to fly-tipping issues lodged via their website.
Actions:	
<ul style="list-style-type: none"> • EPC will add the WBC web link to fly tipping to our website so residents can access this service more easily. 	

Section B: which is based on the low or negative survey response issues but creates the following priorities none the less for EPC based on resident / community needs:

<i>Key community plus service support questions:</i>	<i>(Plan survey question 9a)</i>
Our survey included hospital, doctor, chemist, optician, dentist, vet, Citizen Advice Bureau (CAB) and shop access. Very few residents were concerned about access to these services.	EPC had already planned to add links to local services to our new website in 2018. EPC supports the limited number of residents who have concerns and will seek to assist them despite low levels of concern.
Actions:	
<ul style="list-style-type: none"> • New website to include links to local services of interest to residents. Our revised web site in 2018 will contain data etc. for resident support services to respect minority / concerned parts of our community. We will also continue to support community support groups such as CAB and through Community Council for Berkshire. 	

Concerns over a dog waste problem:	(Plan survey question 15a)
In total 13% said yes in the survey, mainly to the east – 12%.	EPC has no established concern here. Virtually all the EPC survey concerns (to the East), in fact laid outside our EPC boundary.
Actions:	
<ul style="list-style-type: none"> • Since the areas of concern fall outside the Parish boundary no action is proposed. 	

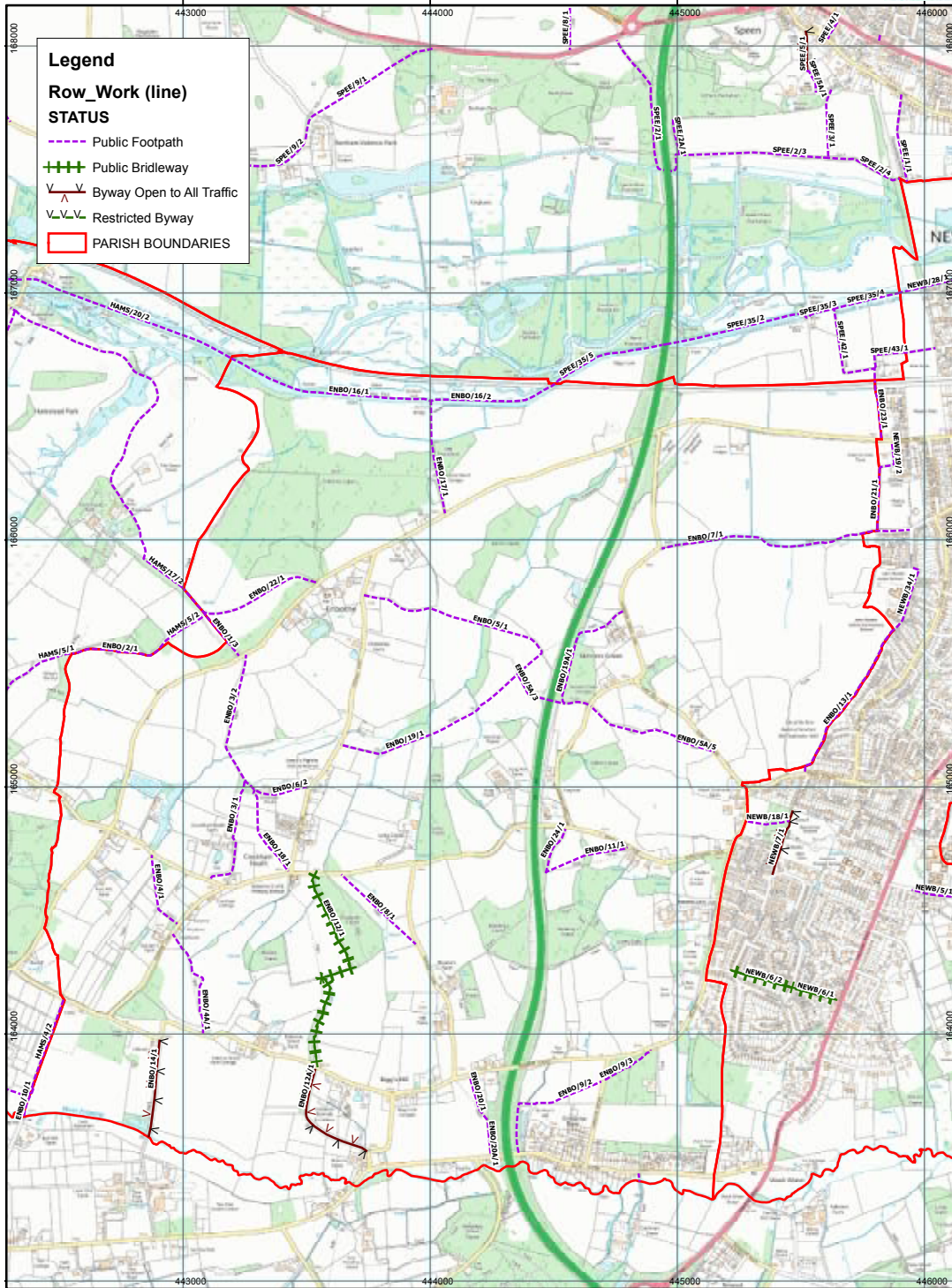
Local services and community support parts:	(Plan survey question 20)
This part of the survey included mains water, electricity, refuse collection, street lighting, road side care, verge / hedge cutting, postal delivery, telephone service, mobile phone connectivity, TV reception, ambulance service, hospital transport and Broadband Connectivity. <i>The full list of these survey issues can be seen in Appendix C – item 9(a).</i>	<ul style="list-style-type: none"> • EPC is aware of many and indeed most of these concerns. • Over half (53%) of the Parish population expressed concern re broadband. However, since action by Superfast Berkshire and Gigaclear is already underway in the Parish we have moved this to Section B. EPC are fully engaged with Gigaclear and their great service should be completed in 2018. It is hoped this will vastly improve the poor broadband service in the west currently, which is well below OFCOM's recommended 10 mbs. • 37% of community responses to the east have concerns re mobile phone signal. We plan to add help / advise on our new web site in 2018. There are also mobile providers expansions already in place with aerials being increased in height to improve coverage. • EPC is pleased that residents expressed no concerns re Royal Mail Service. • There are many other specific service concerns from some parts of our community. We can deal with that as part of this Plan in general advice (for example most of our GP's offer pharmacy home delivery). Where we can use the Parish Council website to inform people how to access services we will.
Actions:	
<ul style="list-style-type: none"> • Apart from the current EPC actions, which are part of our Parish Plan, we see no additional items to add and feel this meets residents survey responses. Where website assistance is useful we will be adding this. We are committed to simple help to all residents on these fronts. 	

APPENDIX A - Parish Boundary Map / Footpaths:

Recorded Public Rights of Way - Enborne

This information is provided without prejudice to any other rights of way that may be shown to exist

25/11/2015
1:13000



Reproduced from Ordnance Survey map with the permission of the Controller of Her Majesty's Stationery Office (c) Crown Copyright 2015, West Berkshire District Council 0100024151.

APPENDIX B – Parish Council Powers (source NALC / BALC) – to which we have added specific EPC situations in red:

Parish Council Responsibilities / Powers:

Parish Councils have a variety of powers and duties, all of which impact directly on the community but they are legally limited and contained. Emborne aspects are flagged up in “red”. Many facility / service concerns expressed by residents in the survey are actually “owned” by WBC who have the powers to action.

The following are all under the remit of local parish councils:

- Allotments *(EPC has no allotments)*
- Burial Grounds, Cemeteries, Churchyards and Crematoria *(EPC has no such places)*
- Bus Shelters *(EPC has none)*
- Bye-laws – the power to make bye-laws concerning: baths and washhouses (swimming pools), cycle parks, mortuaries and pleasure grounds *(EPC has none of these)*
- Clocks – public clocks can be provided and must be maintained *(EPC does not have any of these)*
- Community Centres, Conference Centres, Halls, Public Buildings *(There are none in EPC)*
- Drainage – of ditches and ponds *(EPC has none)*
- Entertainment and the Arts *(EPC has none)*
- Footpaths *(EPC has none)*
- General Spending – parish councils can spend a limited amount of money on anything they deem of benefit to the community that is not covered by the other specific responsibilities described in this list
- Gifts – parish councils may accept gifts
- Highways – lighting, parking places, right to enter into discussions about new roads and road widening, consent of parish council required for diversion or discontinuation of highway, traffic signs and other notices, tree planting and verge maintenance
- Land – acquisition and sale *(EPC has no owned land)*
- Legal proceedings – owner to prosecute and defend any legal proceedings in the interests of the community, power to take part in any public enquiry
- Litter - provision of litter-bins and support for any anti-litter campaigns *(EPC has no direct provision)*
- Planning – parish councils must be notified of, and display for residents, any planning applications for the area. Any comments submitted to the planning authority by the parish council must be taken into account *(EPC is accepted by WBC that we are a formal consultee on applications etc. – not just an “objector”)*
- Postal and Telecommunication Facilities – power to pay a public telecommunications operator any loss sustained in providing services in that area *(EPC has no approach for such support)*
- Public conveniences – provision and maintenance of public toilets *(EPC has none)*
- Recreation – provision of recreation grounds, public walkways, pleasure grounds, open spaces, village greens, gymnasiums, playing fields, holiday camps and boating ponds *(EPC has none)*
- Rights of Way – footpath and bridleway maintenance
- Seats (public) *(EPC has none)*
- Signs – danger signs, place names and bus stops signs
- Tourism – financial contributions to any local tourist organisations *allowed (EPC supports local tourism events where appropriate and offering value)*
- Traffic Calming *(EPC does action on this aspect)*
- War Memorials *(EPC has none)*
- Water Supply – power to utilise stream, well or spring water and to provide facilities for general use *(EPC has none)*

General EPC approach: whilst welcoming these “powers” our large geographical area has low resident levels. To expand our activity would require very major increases (an increase of 800% plus) in our “Parish Council Precept”.

APPENDIX C – Survey Analysis:

ENBORNE PARISH PLAN & COMMUNITY QUESTIONNAIRE 2017 ANALYSIS

This analysis is a formal part of our adoption of a Parish Plan following engagement with West Berkshire Council from whom we seek endorsement. We shared our data analysis and Chair suggestions previously - including on our web site. The Chair's suggestions are now deleted as our delivery of the "Plan" is now moving forward.

Introduction:

Enborne Parish Council completed a survey for the Community in quarter one 2017; with appreciated support from West Berkshire Council. This report seeks to report analysis of the results on a staged basis for each "question" and "feedback". We are very pleased so many residents in our Community responded and will wish to pass on our thanks.

We received a c 42% total reply rate (based on home numbers). To the West of the A34 this response rate was 25% and to the East of the A34 66%.

The Parish Council has no full time staff, our Clerk works very part time, and this report is prepared by leading Councillors on a volunteer basis.

To cope with the scale of work requirement in analysing and considering the responses Enborne Parish Council is proposing to proceed on a staged report basis during the rest of 2017. This survey data will inform the preparation of our Parish Plan in the first half of 2018 and should, please, not be read as a draft Parish Plan.

We will be, in the Parish Plan, seeking to prioritise "key concerns" as well as "broader" issues that have been identified.

What is broadly clear from the survey is that views of our residents to the west and east of the A34, that divides our Parish, vary and are different so our analysis will openly share this and seek to respond and respect all residents concerns.

The size of our community could create confidentiality issues on responses if all the response data was openly shared. Hence it is proposed Parish Councillors will be provided with a confidential copy of the response data and it is not helpful to the community to publish the full data given low occupancy in many areas.

West Berkshire Council have suggested we add a higher analysis level for each question response ratio across the Parish and with "west / east" analysis. Resident responses have, understandably, been somewhat variable across the survey questions, only a few are subject to "low" responses, and our Survey analysis contains this data. Seeking to undertake another analysis level is unfortunately not within our Parish capacity –most residents and all Councillors have been supportive of the survey analysis. So we will be leaving data in this report and seek to meet West Berkshire Council items as we draft and adopt the Parish Plan.

Basic Resident data:

Enborne Parish comprises 277 homes, 94 to the West of the A34 and 183 to the East of the A34. That comprises 34% to the West and 66% to the East.

To the west of the A34 there are a number of homes that are not "resident" or are vacant at the time of the survey (i.e. they are holiday lets or are subject to rebuilds etc"). This reduces the number of true resident homes to 86.

Recent government surveys suggest we have a total population of c735 including children.

In responses to the Parish Plan and Community Questionnaire total responding populations are clearly showing lower population to the west of the A34:

Category	West of A34	East of A34	Total
0 to 4	4	10	14
5 to 17	11	54	65
18 to 29	3	39	42
30 to 64	24	126	147
65+	8	23	31
Totals	50	252	299

The survey produced responses from a total of 113 homes. The responses, however, were inevitably not fully complete against every question so the high-level responder numbers are 104 homes but the lower level data is higher. This variance of 9 homes is seen as quite small for this type of survey so our core high-level assessment is based upon the full 113 homes. This amounts to (excluding vacant properties of 8 to the west and 1 to the east) a 42% survey return rate overall, to the West a 20% return and to the East a 47% return.

Our Councillors who collected the responses report that many homes occupied by tenants, rather than owners, declined to respond. To the West 13% of homes are tenanted, vacant, holiday places rather than owned. To the East the tenanted homes are c 16 social and a further 8 rented but are longer term occupied and the declined response rate was smaller. For the West that readjusts reply rates to 25% and to the East we have maintained 62 %.

This reply ratio is seen as very positive in general terms from the wider experiences of other Parishes.

Analysis approach:

The survey contained 27 core questions and a number of text response boxes.

For the Parish Council to consider responses it is planned to take a staged approach to looking at key sections and response data. The following text sets out how we propose to analyse and as analysis progresses Enborne Parish Council will insert, in this core text template, all relevant data now and going forward.

It is suggested our priorities be based on East or West or total 50% plus as "YES OR NO" to each question with due relevance of "NO OPINION". It will then be essential to assess and decide what items can actually be actioned; given our EPC powers, limited resources and funding.

The powers of the Parish Council are limited (a copy is on our web site and will be included in the Parish Plan) so in considering requests and comments in the survey this has to be borne in mind of course. In addition, present funding for Enborne Parish Council in revenue terms is just £14200 per annum so in looking at survey aspirations from residents the financial limits will also need to be considered.

The survey did ask for single most important changes. In number terms the top three items were speed / road safety (29 total – 7 in west, 22 in east), Pavement provision (22 in total – 0 in west, 22 in east) and zero returns (35 in total – 6 in west, 29 in east).

At Stage A:

There are clearly many questions and response requests that clearly have high levels of support from residents. These assessments are based upon detailed responses, which can also be quickly analysed and reported upon in direct and more general terms. It is hence proposed to consider these for consideration, endorsement and action at the Enborne Parish Council meeting on the 11th September 2017 and January 2018. The draft Parish Plan will be considered at our March 2018 meeting.

Item	Yes / No etc.	West % (number)	East % (number)	Total % (number)
4. Road speed concerns	Yes	85 (17)	62 (58)	66 (75)

Item	Yes / No etc.	West % (number)	East % (number)	Total % (number)
5. Community Speed Watch team joining interest	No	65 (13)	77 (72)	75 (85)

6. Useful speed controls?	Yes No No opinion	West % (number)	East % (number)	Total % (number)
Traffic calming	Yes No No opinion	25 (5) 35(7) 0(0)	37(34) 42(39) 6(6)	35(39) 41(46) 5(6)
More static road signs	Yes No No opinion	15(3) 20(4) 0(0)	23(21) 37(34) 12(11)	21(24) 34(38) 10(11)
Speed reactive signs	Yes No No opinion	50(10) 15(3) 0(0)	48(45) 24(22) 6(6)	49(55) 22(25) 5(6)
Lower speed limits	Yes No No opinion	65(13) 10(2) 0(0)	34(32) 38(35) 5(5)	40(45) 33(37) 4(5)
Speed cameras	Yes No No opinion	10(2) 30(6) 0(0)	27(25) 46(43) 5(5)	24(27) 43(49) 4(5)

8. Would you like to see any of the following?		West % (number)	East % (number)	Total % (number)
More pavements	Yes No No opinion	20(4) 65(13) 5(1)	58(54) 26(24) 12(11)	51(58) 33(37) 11(12)
Cycle paths through the parish	Yes No No opinion	40(8) 40(8) 10(2)	38(35) 22(20) 20(21)	38(43) 25(28) 19(21)
Cycle path links to Newbury / other Parishes	Yes No No opinion	45(9) 35(7) 5(1)	46(43) 18(17) 20(20)	46(52) 21(24) 18(20)

9(a) Do you have any difficulty getting to the following (services): Hospital, Doctor, Chemist, Optician, Dentist, Vet, CAB, and Shops.	Yes No No opinion	West % (number)	East % (number)	Total % (number)
Hospital	Yes No No opinion	0(0) 85(17) 0(0)	4 (4) 87(81) 3(3)	4(4) 87(98) 3(3)
Doctor	Yes No No opinion	0(0) 85(17) 0(0)	1(1) 88(82) 2(2)	1(1) 88(99) 2(2)
Chemist	Yes No No opinion	0(0) 85(17) 0(0)	1(1) 87(81) 3(3)	1(1) 87(98) 3(3)
Optician	Yes No No opinion	0(0) 85(17) 0(0)	1(1) 87(81) 3(3)	1(1) 87(98) 3(3)
Dentist	Yes No No opinion	0(0) 85(17) 0(0)	1(1) 87(81) 4(4)	1(1) 87(98) 4(4)
Vet	Yes No No opinion	0(0) 70(14) 5(1)	0(0) 74(69) 14(13)	0(0) 73(83) 12(14)
CAB	Yes No No opinion	0(0) 65(13) 10(2)	0(0) 69(64) 19(18)	0(0) 68(77) 18(20)
Shops	Yes No No opinion	0(0) 75(15) 0(0)	2(2) 85(79) 3(3)	2(2) 83(94) 3(3)

9 (b) Do you think there is a need for volunteer transport scheme:	Yes No No opinion	20(4) 15(3) 50(10)	19(18) 18(17) 57(53)	19(22) 18(20) 56(63)
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10. Is there sufficient police coverage:	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes No No opinion	15(3) 25(5) 55(11)	22(20) 35(33) 41(38)	20(23) 34(38) 43(49)

11. Crime experience	The detailed survey response here was very variable in content, "filling in" and "short" so analysis is not seen as practical? The highest concerns were: theft from outbuildings (14 residents) and noise nuisance (17 residents).			
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12. Crime reduction suggestions:	Yes	West % (number)	East % (number)	Total % (number)
Greater police presence		30(6)	27(25)	27(31)
Better local / police consultation		25(5)	12(11)	14(16)
More drug/ drink prevention / education		10(2)	4(4)	5(6)
Participation in local NAG		15(3)	9(8)	10(11)
Participation in Neighbourhood Watch scheme		20(4)	16(15)	17(19)

13. Would you like to see any of the following initiatives (environment):	Yes:	West % (number)	East % (number)	Total % (number)
Creation of local nature reserves		30 (6)	38(35)	36(41)
Care / protection of woods / trees		50 (10)	51 (47)	50 (57)
Maintenance and improvement of footpaths		55(11)	72 (67)	69 (78)
Care of Kennet & Avon Canal		55(11)	41 (38)	43 (49)
Poor allotment Parish Field enhancement		30 (6)	13 (12)	16(18)
Promotion / sharing of parish wildlife data		25 (5)	30 (28)	29 (33)

14 (a) Do you think there is a litter problem:	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	55(11)	43 (40)	45 (51)
	No	30(6)	43 (40)	41 (46)
	No opinion	15(3)	13 (12)	13 (15)
EPC CHAIR Proposal:	An interesting balance across the questions. Text comments focussed on car disposals out of their windows as they drive along. MacDonald's waste throwing is widely referred to.			

15 (a) Do you think dog waste is a problem?:	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	5(1)	13(12)	12(13)
	No	80(16)	62(58)	65(74)
	No opinion	15(3)	24(22)	22(25)

16 (a) Do you think fly tipping is a problem?	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	50 (10)	35 (33)	38(43)
	No	25 (5)	42 (39)	39(44)
	No opinion	15 (3)	19 (18)	19(21)

18. Enborne has many footpaths crossing the parish. Do you think:	Yes No No opinion	West % (number)	East % (number)	Total % (number)
any should be closed?	Yes	0 (0)	1(1)	1(1)
	No	60(12)	54(50)	55(62)
	No opinion	10(2)	19(18)	18(20)
more should be opened?	Yes	20(4)	37(34)	34(38)
	No	15(3)	9(8)	10(11)
	No opinion	20(4)	38(35)	35(39)
Stiles to be replaced with gates?	Yes	20(4)	27(25)	26(29)
	No	10(2)	16(15)	15(17)
	No opinion	30(6)	30(28)	30(34)
footpath maintenance should be improved?	Yes	65(13)	47(44)	50(57)
	No	0(0)	12(11)	10(11)
	No opinion	15(3)	25(26)	23(26)
better footpath signs should be provided?	Yes	35(7)	57(53)	53(60)
	No	15(3)	9(8)	10(11)
	No opinion	15(3)	18(17)	18(20)

The LOCAL SERVICES AND THE COMMUNITY question 20 scored service provision (1=good, 2=reasonable, 3=poor) and the following identifies the services with "poor" scores and those with combined "good and reasonable":

20. Services - POOR	West number for Poor (number for good <u>and</u> reasonable)	East number for Poor (number good <u>and</u> reasonable)	Total number for Poor (number good <u>and</u> reasonable)
Mains Water Supply	0 (16)	2 (85)	2 (101)
Mains Electricity	0 (16)	5 (86)	5 (102)
Refuse Collection	0 (16)	5 (87)	5 (103)
Street Lighting*	3 (5)	26 (41)	29 (46)
Roadside care / cleaning	4 (12)	17 (69)	21 (81)
Verge cutting / maintenance	4 (10)	23 (63)	27 (73)
Postal delivery	0 (17)	0 (90)	0 (107)
Telephone Service	0 (16)	5 (83)	5 (99)
Mobile Phone Service	6 (10)	37 (52)	43 (62)
Television reception**	0 (15)	7 (83)	7 (98)
Ambulance service	0 (5)	2 (36)	2 (41)
Hospital transport	0 (1)	1 (22)	1 (23)
Broadband connectivity	11 (5)	41 (48)	53 (53)

Notes:
 *only light "lit" areas included in survey responses,
 ** Television reception is regarded as aerial (i.e. not satellite / Freesat)

21(a) Are you aware of the community magazine The Wash Commoner?	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	35 (7)	73 (68)	66 (75)
	No	55 (11)	24 (22)	29 (33)
	No opinion	0 (0)	1 (1)	1 (1)

21(b) Is there a need for "News / Social publication" for Parish?	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	55 (11)	37 (34)	40 (45)
	No	10 (2)	18 (17)	17 (19)
	No opinion	25 (5)	44 (41)	41 (46)

21(c) What formats should Parish publication take?	Yes	West % (number)	East % (number)	Total % (number)
	• Printed version to homes (yes)	30 (6)	23 (21)	24 (27)
	• Printed version to collect (yes)			
	• Web site (yes)	10 (2)	6 (6)	7 (8)
		55 (11)	27 (25)	32 (36)

22 (a). Community spirit improvement ideas?	West % (number)	East % (number)	Total % (number)
More parish social events?	25 (5)	32 (30)	31 (35)
Open garden days?	25 (5)	32 (30)	31 (35)
A May Day event?	30 (6)	20 (19)	22 (25)
A Christmas event?	10 (2)	29 (27)	26 (29)
Neighbourhood "get togethers"?	5 (1)	26 (24)	22 (25)
Parish "clean up" days?	45 (9)	35 (33)	37 (42)
Beating the Bounds?	5 (1)	11 (10)	10 (11)
Nothing additional required!	10 (2)	12 (11)	12 (13)
Something else?			

22(b) Would you be interested in organising / helping at a community event?	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	30 (6)	24 (22)	25 (28)
	No	30 (6)	44 (41)	42 (47)
	No opinion	25 (5)	23 (21)	33 (26)

23. Do you know about The Barn use for community events?	Yes No No opinion	West % (number)	East % (number)	Total % (number)
	Yes	55 (11)	27 (25)	32 (36)
	No	30 (6)	69 (64)	62 (70)
	No opinion	5 (1)	3 (3)	4 (4)

24 (a) Have you attended a Parish Council meeting in the last year?	Yes No	West % (number)	East % (number)	Total % (number)
	Yes	25 (5)	5 (5)	9 (10)
	No	65 (13)	95 (88)	89 (101)

24(b) Would you be interested in becoming a Parish Councillor?:	Yes No - just numbers and NOT %	West number	East number	Total number
	Yes	0	3	3
	No	85	85	85

25. Would you like to see any of these developments in Enborne?	Yes	West % (number)	East % (number)	Total % (number)
Starter Homes		20(4)	14(13)	15(17)
Affordable housing		15(3)	15(14)	15(17)
Housing Association / rented homes		20(4)	6(6)	9(10)
Sheltered housing		0(0)	4(4)	4(4)
Park / play area		25(5)	35(33)	34(38)
A community building		10(2)	14(13)	13(15)
Promotion of civil war battlefield site for tourism		30(6)	28(26)	28(32)
Defibrillators		30(6)	28(26)	28(32)

26(a). Interested in becoming a "Village Agent"?:	Yes No	West % (number)	East % (number)	Total % (number)
	Yes	0 (0)	4 (4)	4 (4)
	No	85 (17)	84 (78)	85 (95)

26(b) Would someone in your home benefit from Village Agent service?	Yes No	West % (number)	East % (number)	Total % (number)
	Yes	0 (0)	1 (1)	1 (1)
	No	90 (18)	86 (80)	87 (98)
	No opinion	0 (0)	5 (5)	4 (5)

27 Single most important change	<i>The responses are diverse but focussed on speed and traffic in the main. To the east many residents want extra pavements.</i>
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Contact details from residents:	Yes / No provided	West % (number)	East % (number)	Total % (number)
	Yes	30(6)	34(32)	34(38)
	No	45(9)	54(50)	52(59)

Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity as set out in the Public Sector Equality Duty (Section 149 of the Equality Act), which states:

- “(1) A public authority must, in the exercise of its functions, have due regard to the need to:**
- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;**
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; This includes the need to:**
 - (i) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;**
 - (ii) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;**
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it, with due regard, in particular, to the need to be aware that compliance with the duties in this section may involve treating some persons more favourably than others.**
- (2) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.**
- (3) Compliance with the duties in this section may involve treating some persons more favourably than others.”**

The following list of questions may help to establish whether the decision is relevant to equality:

- Does the decision affect service users, employees or the wider community?
- (The relevance of a decision to equality depends not just on the number of those affected but on the significance of the impact on them)
- Is it likely to affect people with particular protected characteristics differently?
- Is it a major policy, or a major change to an existing policy, significantly affecting how functions are delivered?
- Will the decision have a significant impact on how other organisations operate in terms of equality?
- Does the decision relate to functions that engagement has identified as being important to people with particular protected characteristics?
- Does the decision relate to an area with known inequalities?
- Does the decision relate to any equality objectives that have been set by the council?

Please complete the following questions to determine whether a full Stage Two, Equality Impact Assessment is required.

What is the proposed decision that you are asking the Executive to make:	To obtain WBC endorsement for Enborne Parish Plan
Summary of relevant legislation:	N/A – Parish Plans are non-statutory documents
Does the proposed decision conflict with any of the Council’s key strategy priorities?	No, it is in accordance with the Council Strategy of helping communities to help themselves.
Name of assessor:	Jo Naylor
Date of assessment:	4/5/2018

Is this a:		Is this:	
Policy	No	New or proposed	Yes
Strategy	No	Already exists and is being reviewed	No
Function	No	Is changing	No
Service	No		

1 What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?	
Aims:	To endorse and support the community’s priorities as described within the Enborne Parish Plan.
Objectives:	To provide a plan with clear priorities and action points for the community to progress with this Council.
Outcomes:	Delivery of projects which will help support the community, its environment and help with building community resilience.
Benefits:	Clear priorities for joint action with partners and greater community development/resilience.

2 Note which groups may be affected by the proposed decision. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.		
(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
Group Affected	What might be the effect?	Information to support this
Age	N/A	

Disability	N/A	
Gender Reassignment	N/A	
Marriage and Civil Partnership	N/A	
Pregnancy and Maternity	N/A	
Race	N/A	
Religion or Belief	N/A	
Sex	N/A	
Sexual Orientation	N/A	
Further Comments relating to the item:		
As part of the development of a Enborne Parish Plan all residents are consulted and given equal right to comment on the issues within the residents survey. There is no bias or discrimination in relation to any specific group.		

3 Result	
Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the [Equality Impact Assessment guidance and Stage Two template](#).

4 Identify next steps as appropriate:	
Stage Two required	Not required.
Owner of Stage Two assessment:	
Timescale for Stage Two assessment:	

Name: Joanne Naylor

Date: 4th May 2018

Please now forward this completed form to Rachel Craggs, Principal Policy Officer (Equality and Diversity) (rachel.craggs@westberks.gov.uk), for publication on the WBC website.